



DEPARTMENT OF PROCUREMENT SERVICES

160 South Hollywood Street • Room 126 • Memphis, TN 38112 • (901) 416-5376

NOTICE TO BIDDERS

IFB #10242023JKG Gragg Tech Center HVAC
DEADLINE: October 24, 2023 @ 1:30 PM/CST

Memphis-Shelby County Schools (MSCS) is accepting bids for the project listed above, in **red**. A **mandatory** Pre-Bid Meeting will be held at the scheduled time and location listed below.

901 CAFÉ 160 S. Hollywood St. | Memphis, TN 38112 @ 9:30am

Once the Bid has been published, all communication regarding this project must be directed to Procurement Services. All questions or requests for clarification of technical issues and terms pertaining to this Bid must be emailed to JaNese Graves gravesj1@scsk12.org and Mary Taylor, taylorm15@scsk12.org by 11:00 AM/CST on October 13, 2023. Subject line of email shall read **“Questions – IFB #10242023JKG Gragg Tech Center HVAC.”** Questions must specifically reference the section of the Bid to which the question pertains. To prevent an unfair advantage to any respondent, all questions and answers will be posted as an addendum/Q&A on Procurement’s website on October 16, 2023 by close of business.

IMPORTANT DATES:

Bid Release	October 4, 2023	
Pre-Bid Meeting	October 11, 2023	@ 9:30 AM
Questions Due	October 13, 2023	@ 11:00 AM
Q & A Posted	October 16, 2023	@ COB
Bid Due	October 24, 2023	@ 1:30 PM

Thank you.
Procurement Services
Memphis-Shelby County Schools